

**CONSTITUTION**

**OF**

**THE INTERNATIONAL  
ISLAND GAMES ASSOCIATION**

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## **CONSTITUTION OF THE INTERNATIONAL ISLAND GAMES ASSOCIATION (“IGA”)**

### **PART I - GENERAL**

The IGA is a private company limited by guarantee and not having a share capital formed in the Isle of Man. The Memorandum and Articles of Association of the IGA are dated the 22nd October 1996 and under the provisions of the Articles of Association any constitution adopted by the IGA is deemed to be incorporated within the said Articles. The Memorandum sets out the objects of the Association the principal object being to foster and encourage friendship through sporting activities between Island Communities and to provide opportunities for sportsmen and sportswomen to participate in international sport.

#### **Section 1 - Membership**

- 1.1 Membership shall be open to Islands whose application for affiliation has been accepted by the IGA.
- 1.2 Applications for membership shall only be considered from an Island which has established a properly constituted Games Association within its territories.
- 1.3 Application for membership of the IGA shall be submitted to the General Secretary of the IGA on the official application form duly completed and signed.
- 1.4 There will be no more than twenty-five Member Island Associations in the IGA.
- 1.5 The Executive Committee shall be proactive in their search for future Members of the IGA rather than waiting for applications to be submitted and dealing with them on a first come first served basis. The Executive Committee shall in making recommendations and the IGA in making decisions shall look to greater diversity in relation to culture, language, location and size of a particular Island applying for membership.
- 1.6 An Applicant Island must meet the following criteria: -
  - (a) the Applicant Island must be surrounded by sea water; and
  - (b) the Applicant Island's geographical situation must be shown to inhibit regular and ready access to participation in competition in other communities; and
  - (c) the Applicant Island must be able to adequately compete in at least two of the listed sports; and
  - (d) the Applicant Island would not normally be accepted if the resident population exceeded 125,000 inhabitants at the time of its application; and
  - (e) the Applicant Island should be able to regularly attend the Island Games; and
  - (f) the Applicant Island must have an established Association which shall consist of 2 or more of the governing bodies of the sports in its island which are listed sports in the Island Games – each governing body shall be affiliated either

directly to the International Federation governing its sport or indirectly through a National Governing Body; and

- (g) the Applicant Island must recognise the official language of the Island Games is English; and
  - (h) the Applicant Island must meet the cost for at least two representatives of the Executive Committee to visit the Applicant Island prior to its application being placed before the Annual General Meeting.
- 1.7 Application for membership will be reviewed by the Executive Committee of the IGA which will then make a recommendation to the Annual General Meeting of the IGA in respect of such application.
- 1.8 An application fee of such amount as may from time to time be determined by the Annual General Meeting shall accompany all applications for membership. Should membership not be granted the fee shall be returned to the Applicant Island.
- 1.9 Membership of the IGA shall become effective immediately following the conclusion of the Games at or after the Annual General Meeting at which the application was accepted by Special Resolution
- 1.10 A Member Island Association shall at all times comply with the Memorandum and Articles of Association and Constitution and all Operational Guidelines By-laws and other documents adopted by the IGA or its Executive Committee.
- 1.11 Membership of the IGA may be suspended or terminated by Special Resolution of an Annual General Meeting on a proposal put forward by the Executive Committee.

## **Section 2 - Official Language**

The official language of the IGA and the Island Games shall be English.

## **Section 3 - Headquarters**

The Headquarters of the IGA shall be on the Isle of Man where the General Secretary appointed by the Executive Committee shall permanently reside.

## **Section 4 - Property and Rights**

- 4.1 The Property and Rights in respect of the Island Games shall belong exclusively to the IGA. The IGA should be at liberty to assign and grant any licences or rights in respect of a particular Games to the Host Island and/or any other authority, body or person but at the end of such Games all Property and Rights in respect of the Island Games shall revert to the IGA.
- 4.2 All contracts relating to the main sponsorship of the Island Games shall be negotiated and concluded by the IGA through its Executive Committee and any Host Island shall comply with the terms of such contract.
- 4.3 All contracts relating to television and radio broadcasting of the Games shall be negotiated by the Host Island but shall not be concluded without the prior approval of

the Executive Committee. Notwithstanding this provision the Executive Committee shall have the right to negotiate any television and radio broadcasting contract that would cover a successive number of Games and in the event of such contract being entered into by the IGA through its Executive Committee then any Host Island of the Games affected by such contract shall comply with the terms of the same.

- 4.4 The symbol of the IGA shall consist of the initials IGA in white letters outlined in black with each letter set inside a gold Celtic diamond which will be linked together to form a chain. The letters and diamonds will be superimposed upon a background consisting of the top half in white representing the sky, the bottom half in six lines of blue representing the sea. The whole will be placed in a further diamond edged in green to represent the land.
- 4.5 The symbol is the property of the IGA and should not be used for commercial purposes except with the approval of the Executive Committee.
- 4.6 The IGA chain consisting of three gold Celtic diamonds linked together, in which the initials IGA are set and which form part of the symbol of the Association may be incorporated into the Logo designed for any particular Games.
- 4.7 The Games Flag shall consist of (a) the upper and lower horizontal quarters of sky blue with (b) bound therein the centre half of emerald green which is edged above and below by a thin band of sea blue and (c) set within the centre are three gold Celtic diamonds linked to form a chain. This flag shall be raised at the Opening ceremony and shall be flown throughout the period of the Games on a flag pole provided in a prominent place within the main stadium.

#### **Section 5 - Subscriptions**

- 5.1 The annual subscription from each Member Island Association affiliated to the IGA shall in respect of the Association be such sum or sums as may from time to time be determined by resolution of the Membership in an Annual General Meeting. The sum shall be payable by the 1st day of January each year to the Treasurer of the IGA.
- 5.2 Any Member Island Association whose subscription has not been received by the Treasurer on the 1st day of March in the year in which it is due shall be deemed to have ceased its affiliation as a Member Island Association and shall be duly notified to this effect. The Member Island shall at that time lose all rights as a member of the IGA.

**PART 2 - MEETINGS****Section 6 - General Meetings**

- 6.1 The Annual General Meeting of the IGA shall have absolute authority on all matters concerning the IGA.
- 6.2 An Annual General Meeting shall be called each year and the agenda for the meeting specifying the date, time, place and minutes of the previous meeting and business shall be forwarded to the Secretary of each Member Island Games Association and all Officers, Members of the Executive Committee, Officials, (as hereinafter defined), Life Members, the Organising Committee of the next Island Games, the auditors and the main sponsor at least two months before the date of such meeting.
- 6.3 Not more than two nominated representatives of each Member Island Association affiliated to the IGA shall be entitled to be present at any general meetings. Such Representative shall normally be resident on the Island that they represent and each Representative shall be entitled to speak and vote on behalf of their Island.
- 6.4 A Member Island Association may appoint in writing one or two proxies to act as the representatives or one of the representatives to attend and vote on its behalf at any general meeting of the IGA. A copy of the proxy appointment should be forwarded so as to be received by the General Secretary of the IGA no later than 14 days prior to the date of the meeting at which the proxy is to attend.
- 6.5 The Officers and Executive Committee Members shall be entitled to attend to speak at and have one vote at all general meetings of the IGA. No Officer or Executive Committee Member shall act simultaneously as a representative of a Member Island Association at any general meeting.
- 6.6 The Honorary Legal Advisor, the Honorary Medical Advisor and the Commercial Advisor ("the Officials") and the Honorary Life Members shall be entitled to attend and speak at all general meetings of the IGA but shall have no right to vote on any issue before the meeting.
- 6.7 The auditor of the IGA may attend and speak at any general meeting on financial matters but shall have no right to vote.
- 6.8 The representatives of the Organising Committees of the Island Games either in progress and/or the next to be staged may attend any general meeting but may only participate in matters directly concerning their Games and may neither propose nor second any resolution and shall have no vote thereat.
- 6.9 Observers may attend any general meeting subject to the approval of the Executive Committee following a written application to do so.
- 6.10 A quorum at a general meeting shall consist of twenty persons having a right of vote appearing in person or by proxy. If such a quorum is not present within half an hour from the time appointed for the meeting or if during a meeting such a quorum ceases to be present, the meeting shall stand adjourned until such date, time and place as the Executive Committee shall determine.

- 6.11 The Chairman of a general meeting shall have a casting vote on any resolution.

### **Section 7 - The Business of General Meetings**

- 7.1 Any resolution to be considered at an Annual General Meeting or any other general meeting shall be submitted to the General Secretary (a) by the Island Association at least three months prior to the date of the meeting at which such resolution is to be considered or (b) by the Executive Committee or any Member thereof at least two months prior to the date of such meeting.
- 7.2 At the Annual General Meeting held on the occasion of an Island Games the Officers, Executive Committee and the Officials as hereinafter defined shall be elected and remain in office until the next Island Games;
- 7.3 Nominations for the election of Officers shall be submitted in writing to the General Secretary to arrive not less than three months before the date of the Opening Ceremony of the Island Games. Nominations will only be accepted from duly affiliated Member Island Associations and must be signed by the President or Chairman and Secretary of that Member Island Association. The IGA General Secretary must circulate all such nominations to all Member Island Associations not less than two months before the Opening Ceremony of the Island Games. In the event of no nominations having been received within the period herein specified the Executive Committee are empowered collectively to nominate a person for office provided circulation of such nomination is made within the period specified above.
- 7.4 At each Annual General Meeting the executive Committee shall present for the approval of the meeting a budget for the following year and a plan for future development
- 7.5 The Annual General Meeting shall select the Host Island for staging of the Island Games in accordance with the provision of Part 5 hereof.
- 7.6 All decisions of the IGA in an Annual General Meeting or any general meeting shall be made by Ordinary Resolution unless a Special Resolution is specifically required under this Constitution.
- 7.7 Any Resolution to an Annual General Meeting or any general meeting shall be duly proposed and seconded and an Ordinary Resolution shall require a simple majority of those present and entitled to vote at that meeting where a Special Resolution shall require a two-thirds majority.
- 7.8 Voting shall be by show of hands unless a secret ballot is called for by resolution submitted and supported by at least one quarter of those persons present and entitled to vote at the meeting.
- 7.9 Two scrutineers shall be nominated by the Chairman of the meeting to act as tellers in the counting of votes on any resolution or appointment.

- 7.10 Matters discussed under any other business shall be for consideration only and no resolution can be submitted under any other business that would have the affect of changing the Memorandum and Articles of Association or this Constitution.
- 7.11 If two nominations are received for one appointment of an Officer, Official or Member of the Executive Committee a secret ballot shall be conducted and a simple majority of the votes recorded shall determine the successful nominee.
- 7.12 If three or more nominations are received for one appointment of an Officer, Official or Member of the Executive Committee a secret ballot shall be conducted and after the first ballot the names of any candidates getting less than ten percent (10%) of the votes of those present and entitled to vote shall be eliminated or the name of the candidate getting the least number of votes, if more than ten percent (10%). If however any candidate at any stage of the voting receives than more than fifty one percent (51%) of the votes of those present and entitled to vote he shall be declared elected. The same procedure as stated herein will, if necessary, be carried out until only two candidates remain and the election will then be decided by a simple majority vote.
- 7.13 Only those Member Island Associations whose affiliation fees have been paid in full at the date of the meeting are entitled to nominate candidates or to vote thereon.

#### **Section 8 - Extraordinary General Meetings**

- 8.1 An Extraordinary General Meeting may be convened by the Chairman, by resolution of the Annual General Meeting or at the written request of not less than one third of the Member Island Associations of the IGA. If the General Secretary receives such a request an Extraordinary General Meeting shall be convened within three months thereof.
- 8.2 Notification specifying the date, time and place for the holding of an Extraordinary General Meeting, together with an agenda thereof shall be sent to those persons entitled to receive an agenda of an Annual General Meeting as hereinbefore provided at least two months prior to the date of such Extraordinary General Meeting.
- 8.3 No business other than that included in the agenda for the Extraordinary General Meeting shall be transacted thereat.
- 8.4 Voting on propositions at an Extraordinary General Meeting shall require to be dealt with as a Special Resolution as stated in Section 7.7 herein.

**PART 3 - OFFICERS AND OFFICIALS****Section 9 - The Officers**

- 9.1 The Officers shall be a Chairman, a Vice Chairman and a Treasurer all of whom shall be Directors of the IGA.
- 9.2 The Officers shall hold office immediately after the Island Games during which they were elected and until the conclusion of the next Island Games and shall then be eligible for re-election.
- 9.3 Unless otherwise provided within the Constitution the Chairman shall chair all meetings of the IGA. In his absence or if he shall be unwilling to act the Vice Chairman shall chair the meeting. In the absence of both the Chairman and the Vice Chairman another Director (being a Member of the Executive Committee) nominated by the Directors shall preside as Chairman of the meeting. If neither the Chairman nor such other Director is present, or is willing to act within fifteen minutes of the time appointed for holding the meeting the Directors present shall elect one of their number to be Chairman. If there is only one Director present and willing to act he shall be Chairman. If all Directors are unable to attend or are unwilling to act the Members present and entitled to vote shall elect the Chairman of the meeting.
- 9.4 If the Chairman is unable to fulfill his duties the Vice Chairman shall act in his place until a new Chairman is elected at the next Annual General Meeting.
- 9.5 The Executive Committee shall appoint the General Secretary and such other employees as shall be considered necessary for such term at such remuneration and upon such conditions as they may think fit.
- 9.6 The duties of the General Secretary shall be to carry out the directions of the Annual General Meeting and of the Executive Committee and shall convene and if possible attend all meetings of the IGA and be responsible for all documents, correspondence, minutes and such books as concern the duties of the General Secretary and to administer the archives of the IGA.
- 9.7 The duties of the Treasurer shall be to supervise the financial affairs of the IGA subject to the directions of the Annual General Meeting and the Executive Committee. The Treasurer shall write up the account books of the IGA and submit them to the Auditors and in due course present audited accounts to the Annual General Meeting for approval and adoption.

**Section 10 - Honorary Legal Advisor and Honorary Medical Advisor and Commercial Adviser (“the Officials”)**

- 10.1 Nominations for the Honorary Legal Advisor, Honorary Medical Advisor and Commercial Adviser (the Officials) shall be as for the Officers, as set out in Section 7.3 hereof and they shall hold office immediately after the Annual General Meeting held on the occasion of the Island Games at which they were elected until the conclusion of the next Island Games. Each of them shall be eligible for re-election.
- 10.2 The Officials may attend and speak at general meetings of the IGA and shall be co-opted Members of the Executive Committee but shall not be entitled to vote at any such meetings.

**Section 11 - Honorary Life Members**

- 11.1 Honorary Life Membership may be bestowed on persons who have rendered loyal and valuable service to the Association over a considerable period of time.
- 11.2 An Honorary Life Member shall be elected by resolution at an Annual General Meeting of the IGA. The rules for the nomination of Honorary Life Members shall be the same as the nomination of Officers as set out in section 7.3 hereof.

**Section 12 - Executive Committee**

- 12.1 The Executive Committee shall comprise the Officers of the IGA and three Members, all of whom shall be Directors of the IGA and who shall be elected by resolution at an Annual General Meeting held on the occasion of the Island Games. They shall continue in office until the next Island Games and shall then be eligible for re-election.
- 12.2 Nominations for the elections of the three Members of the Executive Committee shall be the same as for the nominations of the Officers as set out in clause 7.3.
- 12.3 The Executive Committee shall meet at the discretion of the Chairman and at least once between Games at the venue for the next Island Games.
- 12.4 The Chairman shall be entitled to a casting vote at Executive Committee meetings.
- 12.5 A quorum of Executive Committee meetings shall be four Members including the Chairman of the meeting.
- 12.6 The Executive Committee may appoint a person who is willing to act to fill a vacancy occurring in the position of any Officer, Member of the Executive Committee and/or an Official of the IGA. A person so appointed shall hold office only until the next Annual General Meeting when all Officers, Executive Committee and Officials retire.

**Section 13 - Administration**

- 13.1 The administration of the IGA between the Annual General Meeting shall wherever possible rest with the Executive Committee but where it is impracticable for the Executive Committee to meet the responsibility of the management of the affairs of the IGA shall rest in the hands of the Officers who shall report all decisions taken at the next Executive Committee meeting.

**Section 14 - Duties of Executive Committee**

- 14.1 The duties of the Executive Committee shall be to carry out the objects of the IGA and have full authority to act in IGA affairs between Annual General Meetings.
- 14.2 In the event of any breach of the Constitution and/or the Operational Guidelines as hereinafter defined or in the event of a Member Island and/or any of its competitors or officials being guilty of conduct unbecoming a Member of the IGA or other unacceptable behaviour the Executive Committee shall be entitled to impose such penalties and sanctions as authorised by them from time to time.
- 14.3 The Executive Committee shall oversee the administration of the financial affairs of the IGA and plan and budget for future development and open such bank accounts as may be necessary for the proper conduct of its affairs and to approve bank mandates for the proper management of the accounts.
- 14.4 The Executive Committee may appoint sub-committees as it may determine, co-opt such individuals as may be deemed necessary to act as advisors and to set such terms and references may be deemed necessary.
- 14.5 Following a recommendation from the Host Island the Executive Committee shall co-opt or nominate a representative of the Host Island or Organising Committee for the duration of the two-year period before the relevant Island Games but such person shall not have any vote at any meetings
- 14.6 The Executive Committee shall review the general plans of the organisation of future Island Games.
- 14.7 A Notice convening the meeting of the Executive Committee containing the time, date and place shall be sent to all Members and Co-opted Members of the Executive Committee and the main sponsor at least two months before the due date save and except in the case of it being necessary in the opinion of the Officers to call an emergency meeting of the Executive when the time limit of the giving of such Notice shall be waived.

**Section 15 - Auditors**

- 15.1 The Auditors shall be appointed by resolution at the Annual General Meeting held during the Games on the recommendation of the Executive Committee and shall then hold office until the conclusion of the Annual General Meeting held during the following Games. The Auditors shall submit their written report and statement of accounts of the IGA and may attend the Annual General Meeting for the purpose of reporting.

**Section 16 - Association Court**

- 16.1 The Executive Committee shall constitute the Island Games Association Court.
- 16.2 It shall decide on (i) all questions or complaints of a technical or non-technical nature referred to it by Juries of Appeal or any of the disputing parties after previous consideration by Juries of Appeal or any complaint of the behaviour or conduct of a competitor, team or official of a Member Island and whether made by any other Island or Individual whatsoever. The decision of the Court in such matters shall be final.
- 16.3 The Court shall investigate any report made to it for any breach of the Constitution, Operational Guidelines or By-laws or any question of conduct of any Member Island or persons attending a Games for or on behalf of such Member Island and if the report or complaint is substantiated may take any of the following actions: -
- (a) the Competitor or the whole Member Island team in question shall be eliminated from the Island Games;
  - (b) the performance of the individual or team shall be nullified and any medal or medals returned and the prize medals where possible shall be awarded according to the amended results;
  - (c) the Competitor, team members and/or the Member Island in question may if the Court so determined be banned from participating in any capacity in any one or more future Island Games as determined by the Court;
  - (d) Amend the outcome of a particular fixture, race or event by awarding the same to another team or individual.
- The Competitor may be fined, reprimanded or have any other penalty or sanctions imposed upon such a Competitor at the discretion of the Court.
- 16.4 When reviewing a case so referred to it only voting Members of the Executive Committee shall sit as Members of the Court.
- 16.5 The party dissatisfied of the decision of the Court may appeal against it to the Court of Arbitration for Sports. An appeal shall be filed within sixty days of the decision appealed against.
- 16.6 Where a case against a Competitor accused of being in breach of this Constitution or Operational Guidelines in respect of current proscribed substances and/or proscribed techniques is substantiated, the Court may communicate its findings to the competitors Island Games Association and the International Federation or National

Governing Body concerned which may notwithstanding the action taken by the Court impose such further or other sanctions as it may deem fit in addition to the sanctions imposed by the Court.

- 16.7 The Court alone can authorise a direct approach being made to an International Federation other than by its official delegate/observer present at the Games on any matter concerning the technical rules of the International Federation.

**Section 17 - Arbitration**

- 17.1 Any dispute or difference arising under or concerning the interpretation of the Articles of Association or this Constitution and Operational Guidelines shall be determined under the principals of Isle of Man law and shall be settled in accordance with the Statutes and regulations of such laws including powers under the Arbitration Acts of the Isle of Man.

**PART 4 - CONSTITUTION GUIDELINES AND BY-LAWS****Section 18 - Changes to the Constitution**

- 18.1 The Memorandum and Articles of Association and the Constitution may only be changed by special resolution at an Annual General Meeting.
- 18.2 Any proposed addition to or amendment of or deletion of the Memorandum and Articles of Association or the Constitution must be submitted in writing to the General Secretary a) by any Member Island at least three months prior to the date of the Annual General Meeting or b) by the Executive Committee or any Member thereof at least two months prior to the date of such meeting and in all cases circulated to all Member Island Associations at least two months prior to the Annual General Meeting. Any proposition circulated after this date shall only be considered by the Annual General Meeting if approved by the Chairman and agreed by a two-thirds majority of those present and entitled to vote at the Annual General Meeting.
- 18.3 Amendments to a tabled proposition for changes of the Memorandum and Articles of Association or Constitution may be placed provided (a) such amendments do not exceed the terms of the original proposition and (b) the General Secretary has received such amendments in writing one month before the date of the Annual General Meeting when the same is to be discussed and shall have circulated the same to Member Islands for their consideration in advance of the meeting.

**Section 19 - By-laws and Operational Guidelines**

- 19.1 The Executive Committee is empowered to create, adopt, amend, vary or repeal Operational Guidelines, By-laws or Guidance Notes (hereinafter called "the Operational Guidelines") to govern the organisation of Island Games and/or for each individual sport that will be organised within any Island Games.
- 19.2 The Executive Committee shall exercise its powers in relation to the creation, amendment, variation or repeal of Operational Guidelines following representations by the Chairman and Elected Members of the Technical Committee of a particular sport if the same affect such sport.
- 19.3 The Executive Committee is entitled to make By-laws in relation to all medical and doping matters.
- 19.4 No additions to or amendments of the Operational Guidelines will be made between the 1st March and the Closing Ceremony of the year of the Games unless the Executive Committee considers it is in the best interest of the IGA and the agreement of the Host Island is obtained in advance of such change being made.
- 19.5 Any Operational Guidelines adopted, amended or repealed shall have immediate effect after the decision of the Executive Committee

**Section 20 - Technical Committees**

- 20.1 Prior to each particular Island Games the Host Island shall ensure that each sport in the Island Games is controlled by an IGA Technical Committee.

**PART 5 - ISLAND GAMES****Section 21 - Candidate Islands**

- 21.1 The honour of staging the Island Games shall be awarded to an Island through its Island Games Association and such award shall be at least five years beforehand by resolution of an Annual General Meeting.
- 21.2 The Candidate Island proposing to make a bid to stage an Island Games shall notify the General Secretary in writing nine months before the date of the Annual General Meeting at which the choice of the Host Island takes place. Although each candidate Island proposing to make a bid should be encouraged to discuss the bidding process with the Executive Committee at the earliest opportunity after it decides to consider making a bid to stage the Games.
- 21.3 At least six months before the date of the Annual General Meeting at which the choice of the Host Island is to take place candidate Host Islands shall furnish in the form of a printed booklet to the General Secretary sufficient copies as required by the Executive Committee of their presentation covering all matters set out in Guidance Procedures prepared from time to time by the Executive Committee to enable the General Secretary to circulate copies to all members Islands, Officers, Officials, Executive Members, Life Members and the main Games Sponsor. The Executive Committee shall maintain at all times the Guidance Procedures in respect of bids to be made for the choice of Host Island for an Island Games and the Executive Committee shall have the right to vary such Guidance Procedures from time to time. Upon receipt of a notification that an Island wishes to make a bid to stage an Island Games the Executive Committee shall make available to such Candidate Island the Guidance Procedures in force at that times.
- 21.4 Upon receipt of the bid the Executive Committee will delegate up to three of its Members to visit each Candidate Host Island within the year prior to the meeting at which the Host Island is decided. The Candidate Host Island can be required by the Executive Committee to meet part or all of the travel and accommodation expenses of the delegation. As far as is practicable the same delegation shall visit each of the Candidate Host Islands. In the choice of Host Island one factor to be considered is the cost of travel to try to ensure that no Member Island Association has to bear an unfair burden of such cost.
- 21.5 The Executive Committee shall make a clear recommendation to the Membership as to its preferred choice of Candidate Island such recommendation to be submitted to all Members at least one month prior to the Annual General Meeting when the decision to select the Host Island shall be taken.
- 21.6 No island shall be awarded the honour of staging the Island Games unless it can give an assurance to the Annual General Meeting when the award is considered that in the event of that Island being given the Games to host each and every Member of the

IGA shall be entitled to compete in the Games and in particular shall be entitled to compete under each Island's own flag and anthem.

- 21.7 The voting procedure to select the Host Island shall be by secret ballot and the same procedures shall be adopted as herein set forth in Section 7 in relation to the election of Officials.
- 21.8 The successful Candidate Host Island shall be required to meet the travel and accommodation costs of the Officers the Members of the Executive Committee and the Officials attending the Games for a period not exceeding eleven days and for the visit by the Executive Committee undertaken in the year prior to the meeting at which Host Island is decided.
- 21.9 Each Candidate Host Island that is awarded the Games shall be required to enter into a contract with the IGA based on the IGA model with any amendments as approved by the Annual General Meeting where the Host Island is awarded the Games.

**PART 6 - DISSOLUTION****Section 22**

- 22.1 Should the Membership of the IGA fall below 7 Member Island Associations the Executive Committee will recommend to the Membership that the Island Games Association be dissolved.
- 22.2 Extraordinary General Meeting shall be called specifically for the purpose of winding-up the affairs of the IGA. An agenda specifying the date, time and place of the meeting and containing the resolution calling for the dissolution shall together with an Audited Balance Sheet be sent to the addresses of the Officers, Members of the Executive Committee, the Officials to the Secretary of each Member Island Association and the Auditors.
- 22.3 Any Member Island Association may appoint a proxy to represent them at the Extraordinary General Meeting in accordance with the Constitution and shall notify the General Secretary in writing of the appointment. Such notification shall record the decision of the Members and must be duly signed by the President or Chairman and Secretary of the Member Island Association. The notification must be received no later than seven days before the date of the meeting. The notification may be sent in the first instance by facsimile and the original by recorded delivery mail.
- 22.4 A Special Resolution shall be required to be recorded at the Extraordinary General Meeting on the proposition.
- 22.5 In the case of a Special Resolution for the dissolution of the IGA being passed by an Extraordinary General Meeting the Auditors shall be instructed to undertake in conjunction with the Officers of the IGA the winding-up of the affairs of the IGA and to apportion any liability to each Member Island and any property shall be given to some charitable object or objects, as decided at such Extraordinary General Meeting.

**PART 7 - INTERPRETATION**

**Section 23**

- 23.1 Throughout the IGA Constitution masculine shall imply feminine and feminine shall imply masculine unless specifically stated otherwise.
- 23.2 Throughout the IGA Constitution singular shall imply plural and plural shall imply singular unless specifically stated otherwise.
- 23.3 Throughout the IGA Constitution the heading shall not form any part of the Constitution.
- 23.4 Any written notice shall be sent (a) by pre-paid post to the last known address of the recipient or (b) by fax, e-mail or other telecommunication method, and in each case the recipient shall be deemed to have received the same within ten working days of mailing. In the case of dispute evidence of mailing would be advised.

**END OF CONSTITUTION**